

Team Retreats

1/2 Day and Full Day Templates

The positive effects of a well-executed team retreat can extend beyond the retreat itself. The improved relationships, communication skills, and collaborative mindset developed during the retreat can positively impact the team's dynamics in the long term. It's important to note that the success of a team retreat depends on careful planning, tailored activities, and clear objectives. The retreat's purpose and desired outcomes should be well-defined to ensure that the chosen activities align with the team's needs and goals. Some common retreat focus areas include: team building and bonding, communication improvement, specific skill development, productivity, goal setting, celebration of achievements, and collaboration. Depending on your desired outcomes and time constraints, we have compiled templates to help get your retreat planning started. Please contact Rachel Dillon at Rachel@DillonAdvisors.com for questions on planning or implementing your firm's retreat.

1/2 Day Template

- 30 minutes - Breakfast and Welcome
- 30 minutes – Ice breaker/team builder
- 5 minute break
- 30 minutes – Speaker or Inspiration
- 30 minute – Prior goals achievement celebration
- 5 minute break
- 30 minute – New goals presentation
- 45 minute - Focused development session
- 5 minute break
- 30 minute – Small group discussion/implementation strategy related to the focused development session
- 10 minute - Q&A
- 5 minute - Recap day and give action steps

Full Day Template

- 30 minutes - Breakfast and Welcome
- 30 min-1 hour – Ice breaker/team builder
- 5 minute break
- 30 minutes – Speaker or Inspiration
- 30 minute – Prior goals achievement celebration
- 5 minute break
- 30 minute – New goals presentation
- 45 minute - Focused development session
- 5 minute break
- 30 minute – Small group discussion/implementation strategy related to the focused development session
- 5 minute - Team members post questions for after lunch
- 45 min-1 hour Lunch
- 5 minute – Answer questions posted before lunch
- 30 min-1 hour - Team builder
- 45 minute - Focused development session
- 5 minute break
- 30 minute – Small group discussion/implementation strategy related to the focused development session
- 10 minute - Q&A
- 5 minute - Recap day and give action steps